

## Start working in childcare services...

Child Care Workers perform an extremely important role for children and families in Australia. The standard of care and support you provide as a worker in child care affects the wellbeing and development of the children under your care.

The Certificate III in Children's Services is a foundational childcare qualification that provides you with the skills to gain entry to employment or further studies in the child care sector. Many of the core units of the Certificate III in Children's Services are required to gain entry into the Diploma of Children's Services (Early Childhood Education and Care) (CHC50908) program.

## What you will learn

During the course you'll learn how to work effectively in a child care setting to provide care to children and facilitate their leisure and play to achieve their developmental outcomes.

The key skills you will develop are:

- ✔ Work effectively and safely in a child care service
- ✔ Interact with and care effectively for children
- ✔ Support the development and behaviour of children
- ✔ An appreciation of diversity, especially in relation to culture and ability.

## Roles you can perform with this qualification

After finishing your qualification, you have a sufficient level of skill and knowledge to perform the following roles in a child care environment:

- ✔ Child Care Worker
- ✔ Child Care Assistant
- ✔ Family Daycare Worker
- ✔ Playgroup Supervisor
- ✔ Nanny

\* Please note that minimum child care qualifications to perform some child care roles varies from state to state in Australia. Please contact your nearest AICS Student Support Centre to acquire specific information if you need it.

## Units covered in the course

The following units are completed during the course:

Certificate III in Children's Services	
Course Code: CHC30708 Internal Code: CSE3A	
Unit Code	Unit Title
CHCCS400A #	Work within a legal and ethical framework
CHCCN302A # *	Care for children
CHCCN305A *	Care for babies
CHCCN301A *	Ensure children's health and safety
HLTOHS300A *	Contribute to OHS processes
CHCIC301D # *	Interact effectively with children
CHCPR303D # *	Develop understanding of children's interests and developmental needs
CHCFC301A *	Support the development of children
CHCPR301A *	Deliver experiences to support children's play and learning
CHCCHILD301A	Support behaviour of children and young people
CHCCN303A *	Contribute to provision of nutritionally balanced food in a safe and hygienic manner
CHCCHILD401A #	Identify and respond to children and young people at risk of harm
HLTHIR403B #	Work effectively with culturally diverse clients and co-workers
CHCIC302A #	Support Aboriginal and/or Torres Strait Islander families to participate in children's services

Units marked with an \* require assessment in a workplace environment during a work placement.  
Units marked with a # require completion of a practical component in a simulated work environment.

The course also requires the completion of HLTA301B Apply First Aid. If you do not already hold a current Senior First Aid Certificate, you are required to complete a suitable First Aid course to obtain competency for HLTA301B Apply First Aid. The Institute will provide details of First Aid Course providers in your area.

The information included in this Course Outline is indicative of the final curriculum but may not necessarily contain all units necessary for completion of the course. All assessment you complete throughout your studies will contribute to your final award. The Institute periodically revises its curriculum to comply with industry changes and any changes, upgrades or expansions will be instigated in such a way that your studies are affected as little as possible.

## How you will complete the Certificate III in Children's Services

After enrolling into your course with the Institute, you are progressively provided with a workbook for each of the units of the course. You complete the workbooks in the order shown in the table above. The workbooks cover the theoretical information you need to know before moving onto demonstrating your competency in a simulated setting and the workplace.

Some units of the Certificate III in Children's Services require you to demonstrate various skills in a simulated setting, either at a seminar, private assessment or by sending in a video recording of your skills demonstration. The following practicals need to be completed during the course:

Practical Name	When to Complete	Duration (if completed via seminar)
Legal & Ethical Frameworks **	Complete after workbook for Unit CHCCS400A is competent	1 day
Working with Children	Complete after workbook for Unit CHCPR303D is competent	1 day
Supporting Children & Young People **	Complete after workbook for Unit CHCCHILD401A is competent	2 days
Working with Diversity I **	Complete after workbook for Unit HLTHIR403B is competent	1 day
Working with Diversity II **	Complete after workbook for Unit CHCIC302A is competent	1 day

\*\* These practicals are also included in other qualifications offered by AICS.

To assist with transitioning your knowledge and skills into the workplace, the course also requires the completion of a work placement. If you have not worked in a child care role previously, we recommend you start your placement once you have successfully completed **all workbooks up to unit CHCCN303A** and the following practicals: **Legal & Ethical Frameworks, Supporting Children & Young People, and Working with Children.**

## Mutual Recognition

If you have completed another nationally recognised training program that contains any of the units in the Certificate III in Children's Services, you will receive recognition for the relevant units. To apply for mutual recognition, simply download a copy of the Credit Transfer and Recognition of Prior Learning (RPL) Kit from the Institute's website at [www.aics.net.au](http://www.aics.net.au).

## How long will my course take?

You are able to study at a pace that suits you. Students progressing steadily through their course complete the qualification in approximately 6 months, however, students are able to progress faster through their course if they choose.

If your course is funded by Centrelink or another funding program, you'll need to progress through your course in accordance with the timeframes indicated on your Course Planner provided with your first Study Pack. On a full time study workload you will complete the course in 6 months.

